**A picture containing text

Description automatically generated Gator Run Elementary PTA**

**Request for Check Reimbursement**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Amount Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*\* In order to receive payment, you must attached original receipts and/or bills.**

**Make Check Payable to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Funds used for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount: \_\_\_\_\_\_\_\_**

**Funds used for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount: \_\_\_\_\_\_\_\_**

**Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Approved by: (President or 1st Vice President) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**For Treasurer’s Use Only**

**Check #:\_\_\_\_\_\_\_ Date Paid: \_\_\_\_\_\_\_\_ Budget Category: \_\_\_\_\_\_\_\_\_**

**--------------------------------------------------------------------------------------------------------------------**

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**Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_**

**Approved by: (President or 1st Vice President) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**For Treasurer’s Use Only**

**Check #:\_\_\_\_\_\_\_ Date Paid: \_\_\_\_\_\_\_\_ Budget Category: \_\_\_\_\_\_\_\_\_\_\_**