



# Room Parent Selection

Dear Teachers:

Welcome back – we missed you all! It is going to be an awesome 2018-2019 school year at Gator Run and we look forward to supporting you and your classrooms as much as possible!

## Important: Selection of Your Room and Co-Room Parent Process

1. “Room Parent Volunteer” forms are in the 1<sup>st</sup> day packets that go home with students on the first day of school
2. Interested parents fill out the form and return it to their teacher
3. **Teachers select a Room and Co-Room Parent and fill-out the information below**
4. **On Friday, August 17**, please return to the PTA this letter with your room and co-room parent selection along with all completed Room Parent Volunteer forms. (Please collect Room Parent Volunteer forms throughout the week and **turn them in all at once on August 17th** along with your selection.)

If you run into ANY issues with your Room Parent throughout the year, please let me know as soon as possible so we can find a solution that works for both you and your room parent. Also, if there are any changes to your Room Parent, please notify us so we can keep our communications up-to-date.

As always, thank you for all your support!

Paula Michaelides  
Gator Run PTA  
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305 926-8601

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***Please return this letter & all ‘Room Parent Volunteer’ forms to the PTA by August 17th.***

Teacher’s Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**\*Room Parent – Your PRIMARY Contact:** \_\_\_\_\_

Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

**Co-Room Parent:** \_\_\_\_\_

Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_